**APPLICATION FORM FOR MINI-PUPILLAGE**

This form must be filled in and returned **by email (ebrowne@keatingchambers.com), post or by hand** to Elaine Browne, Keating Chambers, 15 Essex St, London, WC2R 3AA.

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| --- | --- |
| **Personal Details** | |
| Unique applicant number | [To be entered by Keating] |
| Name: |  |
| Correspondence address: |  |
| Email address: |  |
| Telephone numbers:  Home: |  |
| Work: |  |
| Mobile: |  |

Please note that, as standard, mini-pupillages will be in-person, and we offer grants to cover reasonable expenses. If you are successful in your application, we will explain what information we require to assess any application for a grant. However, if you require a virtual mini for any reason, please tick this box and we will try to accommodate you

This first page, and the equality and diversity monitoring form at the end of the application, will be detached before your application is considered.

Unique applicant number ………………… [To be entered by Keating]

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| **School Education**  Please provide full details of GCSE, AS and A Levels taken, with grades achieved and dates that grades were awarded. If your education was not undertaken in England, please explain how your examination results compare to English GCSEs, A levels and degree classifications. | |
| Qualification (i.e. GCSE/AS/A Level) | Subjects and Grades |
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| **Higher Education** | |
| Qualification: |  |
| Subject: |  |
| Grades awarded/expected: |  |
| Start Date: |  |
| Date Awarded: |  |

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| **Legal Education** | |
| **GDL/CPE** |  |
| Qualification: |  |
| Subject: |  |
| Grades awarded/expected: |  |
| Start Date: |  |
| Date awarded: |  |

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| **BPTC** | |
| Qualification: |  |
| Subject: |  |
| Grades awarded/expected: |  |
| Start Date: |  |
| Date Awarded: |  |

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| **Relevant career history and/or experience** | | | |
| **Dates:** | **Employer:** | **Position:** | **Summary:** |
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**Mini-Pupillage Questionnaire**

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| **Tell us about an achievement in respect of which you are most proud, and why (max 150 words).** |

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| **Explain why you are interested in a career at the Commercial/Construction Bar and why you think it may be suited to you (max 150 words).** |

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| **Explain why you have applied to Keating Chambers for a mini-pupillage, and what you hope to gain from the experience (max 150 words).** |

**Timetabling**

Mini-pupillages at Keating Chambers last 1 day. Whilst mini-pupillages take place throughout the year, the expectation is that they will take place during the legal terms (for dates visit <http://www.judiciary.gov.uk/about-the-judiciary/the-judiciary-in-detail/term-dates-and-sittings/term-dates>). This is to maximise your chances of seeing a wide range of our work. Please indicate below any dates when you will not be available. If your application is successful, we will allocate an appropriate date.

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**Equality and Diversity**

Please complete the detachable monitoring form which follows. This form will be detached (along with the first page) by a person who is not involved in the selection process before your application is considered, and will be used solely for monitoring purposes.

**Questions**

If you have any questions about mini-pupillage, please contact Elaine Browne at Keating Chambers on 0207 544 2600.

**Mini-Pupillage Recruitment Monitoring Form**

**Strictly Private & Confidential**

Keating Chambers wishes to ensure that we recruit, develop and retain the most talented barristers, pupils and staff. We value the diversity of backgrounds, skills and experiences found in our chambers, and actively promote an inclusive culture where all our members and staff can flourish.

As part of meeting our commitments to equality and diversity, our chambers collects and analyses statistical information on all those that apply for mini-pupillages here. This enables us to ensure that we continue to attract and select our mini-pupils solely on the basis of talent and their potential to succeed.

The information that you are asked to provide in the section below will be treated in the strictest confidence. The information requested covers those areas covered by the Equality and Diversity Code for the Bar and equalities legislation. It will be held confidentially by the Keating Chambers Equalities Officer and will be used solely for statistical monitoring purposes. The information will be redacted for those assessing applications. You are not obliged to provide this information but in doing so you will help us to ensure that our selection procedures are fair.

**Section 1: Gender**

What best describes your gender?:

Male

Female

Non-binary

Prefer not to say

Is your current identity the same as the one that you were assigned at birth?

Yes

No

Prefer not to say

**Section 2: Ethnic Group**

What is your ethnic group? Choose ONE section from A to G, then tick the appropriate box to indicate your ethnic group.

**A White**

White British/English/Welsh/Northern Irish/Scottish

White Irish

White Gypsy or Irish Traveller

Any other White Background

\* (Please state other) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**B Mixed**

White & Black African

White & Black Caribbean

White & Asian

White and Chinese

White & any other Mixed background\*

\* (Please state other) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**C Asian or Asian British**

Asian Indian

Asian Pakistani

Asian Bangladeshi

Any other Asian background\*

\* (Please state other)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**D Black or Black British**

Black African

Black Caribbean

Any other Black background\*

\* (Please state other) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**E Chinese**

Chinese

**F Arab**

Arab

**G Other**

Any other ethnic group\*

Prefer not to say

\* (Please state other)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Section 3: Religion**

Agnostic

Buddhist

Christian

Hindu

Jewish

Muslim

Sikh

Other

No religion

Prefer not to say

**Section 4: Disability**

Do you consider yourself to have a disability? (The Equality Act 2010 defines a person as having a disability if he or she has a physical or mental impairment, which has a substantial long term, adverse effect on his or her ability to carry out normal day-to-day activities. “Long term” means that the impairment is likely to or has lasted for 12 months or more).

Yes

No

Prefer not to say

**Section 5: Sexual Orientation**

Which of the following best describes your sexual orientation? (Please feel free to select more than one if more than one applies to you)

Ace (including asexual, greysexual, demisexual)

Bi

Gay or lesbian

Heterosexual/straight

Other

Prefer not to say

**Section 6: Education**

Where did you go to school?

State school

Grammar school

Fee paying

International school

Prefer not to say

**Section 7: Social Mobility**

Please tick any/all that apply:

Neither of your parents went to university immediately/shortly after secondary education

You received free school meals

Your family has received income support

You have caring responsibilities

You were in care

You are involved in a Bar outreach programme

Prefer not to say